



**Employee Assistance Program**  
National Joint Committee

**NJC Members**

**Patrick M. Devine USPS**

Manager, Contract Administration (NPMHU) & Employee Workplace Programs

**Daleo Freeman APWU**

Human Relations Director

**Manuel L. Peralta, Jr., NALC**

Director, Safety & Health

**Neil Ryan NPMHU**

Assistant to the National Officers

**Ad Hoc Member**

**Dr. Deborah J Atkins USPS**

EAP Administrator

**Meeting Minutes**

NJC Meeting Hosted by USPS Tuesday February 16, 2021

**NJC Members Present:**

Patrick Devine USPS Manuel Peralta NALC Debby Szeredy APWU Eric Leslie NDBH Mary Milner Assistant EAP Absent Debbie Atkins

Scheduled Meeting WebEx 12:00 noon - 3:00pm (EST) Minutes: Minutes: January Meeting Minutes approved and published.

Month End Report: Once again pointed out Web page views were up. Went over how successful the telephonic and video counseling has been going for employees. Explained the extra Suicide that Manny found. Explained the process we came up with regarding the timeline for changes to the CIR list, sharing that the 5th of the month is the deadline for changes. After that it will be updated and be sent after the NJC meeting for that month. Shared that there was an extra 3 CIRs found so a new report will be sent out. Went over increases in views on the library pages.

Suicide Prevention: Refresh timeline was explained. Debby S. requested new suicide prevention materials for placement in Union magazine. We reviewed how this will be a more structured role out to the NJC, DACs/JCEAP and HRMs.

Web App: Launch and placement on the Web Home Page was reviewed and discussion occurred on ways to draw attention to the new app on the Home Page.

JCEAPs: Reviewed and how our field staff are supporting them as needed. Went over how the first Philadelphia JCEAP Advisory Committee Meeting went in December and that we are waiting on the minutes from the District HRM. LA JCEAP is continuing to be in the hiring process for their new person.

DAC: Reviewed the progress of the DACs/JCEAP are meeting. According to the audit that Manny completed, 10% were turning minutes in to the website. Manny will put together a page to go out to all HRMs on how we can get them to do more ZOOM/online/telephonic meetings due to COVID, and to go over the updated Advisory Committee Guidelines.

Other Business: Discussed reviewing of Coaching program for supervisors and for union representatives.. Both Unions are working with their IT to provide an easier access on Union Website for new materials and the new app.

Schedule Meeting: March 16, 2021 & April 13, 2021.

