



Employee Assistance Program National Joint Committee

NJC Members

Patrick M. Devine USPS

Manager, Contract Administration (NPMHU) & Employee Workplace Programs

Daleo Freeman APWU

Human Relations Director

Manuel L. Peralta, Jr., NALC

Director, Safety & Health

Neil Ryan NPMHU

Assistant to the National Officers

Ad Hoc Member

Dr. Deborah J Atkins USPS

EAP Administrator

Meeting Minutes

National Joint Committee Meeting
January 17, 2023

Present: Patrick Devine, Eric Leslie, Manuel Peralta, Neil Ryan, Debby Szeredy, Susan Wozniak

Meeting hosted by the USPS

1. November meeting minutes approved by APWU, NPMHU, NALC, and USPS.
2. Reviewed November and December EAP monthly reports.
3. *Eric to provide a list of CIR category types to committee.
4. *Reviewed list of DAC members. Need email addresses for all DAC members for meeting locations due to craft employees not having USPS email addresses. Susan to send Debby a list of DAC meeting locations for APWU members. APWU to return list of DAC members and emails addresses. NALC to provide email addresses.
5. Reviewed February monthly focus for EAP website.
6. *Front page of the Advisory Board portion of the website – review by Friday for approval, Susan to send out documents
7. *Article 19 notification to be completed for the JCEAP job descriptions. Documents to be sent in Draft form for review. Susan to send out Courtesy Copy of changes to Committee members prior to Article 19 submission for review by the Committee.
8. *EAP poster – larger than 8.5" x 11" poster in USPS training/orientation facilities (50-100 locations), how many posters are needed? All unions making this request, to provide a good visual on EAP benefits to new employees. Reach out to HR to determine how many training locations exist
9. *Workplace Improvement Resources presentation to the NJC, by Rosemary – April 2023
10. *No update on the Tallahassee office location address.
11. *Brentwood location DAC – USPS will review the HRM can be available to chair this meeting.
12. *Draft of In-The-Moment Support definition for website, sent to the union for approval.
13. *Boise, ID DAC location (Neil) – how to promote EAP services when district (ID, MT, OR) is so large, USPS will get back with the Committee on information involving the Boise DAC site at the next meeting.
14. *DAC members not receiving meeting information – Advise HRMs to notify DAC members 60 days in advance of meetings per new DAC guidelines. (Training for HRMs needed on this requirement.) Debby to send MI-1 members information.
15. *Contract request status – letter received from all three unions, preliminary USPS response sent, waiting for two NDAs to be returned
16. DAC members training – need list of all members. See Item 4. Suggestion made to begin with a few sites in March. Patrick stated the Trainings will begin when all member names and email addresses are submitted.
17. Next meeting – February 28, 2023, at 11 AM ET.

* Items with bullets contain deliverables.

