



Employee Assistance Program National Joint Committee

NJC Members

Patrick M. Devine USPS

Manager, Contract Administration (NPMHU) & Employee Workplace Programs

Daleo Freeman APWU

Human Relations Director

Manuel L. Peralta, Jr., NALC

Director, Safety & Health

Neil Ryan NPMHU

Assistant to the National Officers

Ad Hoc Member

Dr. Deborah J Atkins

EAP Administrator

Meeting Minutes

May 30, 2023
11 AM – 1 PM ET
USPS NJC Meeting

In attendance: Patrick Devine, USPS; Daleo Freeman, APWU; Manny Peralta, NALC; Neil Ryan, NPMHU; Debby Szeredy, APWU; Eric Leslie, NDBH; Susan Wozniak, USPS

- The meeting notes from April 2023 were approved. These are not meeting minutes as the group did not have all members present in April.
- Eric reviewed April EAP reports for the committee.
- We are still missing some NALC email addresses to use for DAC meeting invitations. Susan will send an updated list to the NALC showing which emails are missing.
- Susan received some questions from the HR Managers regarding who may represent the unions at a DAC meeting. It was clarified that it is not necessary to be a union steward to attend the DAC meetings. Advisory Committee members are appointed by their respective national union representative serving on the NJC.
- DAC meeting training – Susan and Eric will get together after this meeting to schedule June DAC meeting trainings. The goal is to train at least 10 DAC district locations in June.
 - o The NJC will be invited to these sessions.
 - o There will not be an opportunity for questions during the training sessions. Participants will be instructed to add their questions to the Chat. The NJC will answer the questions in a follow up document.
 - o The training will review the DAC meeting guidelines, how to schedule meetings, and how to post minutes from the meetings.
 - o The DAC Spotlight will be on hold temporarily until the meetings are up and running again.
 - o Manny Peralta was nominated to video tape an introduction to the trainings on behalf of the NJC. Susan to reach out to USPS Communications to schedule a time for the videotaping.
- The Monthly Focus for June is Optimizing Brain Health. Susan will send a copy of the monthly focus materials to the NJC after the meeting.
- No updates to EAP4YOU.com. This project has been on hold while the DACs get rebooted.
- No changes for the JCEAPs.
- Workplace Improvement Resource presentation at the June meeting. Date below.
- Patrick researching a Tallahassee EAP office location.
- The June NJC meeting will be held on Tuesday, June 20, 2023, at 11 AM ET.

